

# Tuition and Fees

Fall 2017

<http://www.sscms.edu>

(248) 683-0312 Lay Ministry Programs

(248) 706-5363 Registrar

(248) 683-0310 Seminary Office

## Tuition, Room, and Board for Seminarians

Tuition	\$ 9,154.00 Per Semester
Room	\$ 4,064.00 Per Semester
Board	\$ 5,023.00 Per Semester
Pastoral Year	\$ 1,000.00 Per Semester
Polish Student Transfer Fee	\$ 2,000.00 Payable once

## Interest of 5% Annually on unpaid tuition

### Seminarians Fees

Activities Fee	\$200.00 Per Semester
Living Allowance	\$1000.00 Per Semester
Health Fee**	\$900.00 Per Semester
Retreat/Recollection Fee	\$150.00 Per Semester
Transportation Fee	\$500.00 Per Semester

\*\*For Seminarians not affiliated

### Other Fees apply to Seminarians and Lay Ministry Students

Program Application	\$75.00* Payable once
Profiles of Ministry	\$75.00 Payable once
Registration	\$175.00* Per Semester Includes IT Fees
Change in Registration	\$35.00 For Adding, Dropping, or Withdrawing from a course.
I.D. Card	\$ 35.00 New or replacement
Graduation Fee	\$ 275.00
Transcript Fee	\$ 15.00 Student signature required

\* Non-Refundable Fee

## Tuition for Lay Ministry Students

Graduate Tuition	\$385.00 Per Credit Hour
Graduate Audit Fee	\$280.00 Per Credit Hour
Prerequisite for MA in Theology	\$300.00 Per Institutional Credit Hour

## Payment of Tuition and Fees

Payment of Tuition and Fees: At registration for Lay Ministry Students

**All fees and 50% of the total tuition are to be paid at the time of registration. Balance of tuition must be paid by the end of the fifth week of the semester.**

## Refunds

Refunds are based on the full amount owed by the student for the respective courses. In cases of official withdrawal, tuition refunds will be made according to the following schedule (Fees are not refundable):

100%	- within the first week of the semester
80%	- within the second week of the semester
60%	- within the third week of the semester
40%	- within the fourth week of the semester
20%	- within the fifth week of the semester

Refunds will be granted with an official withdrawal form signed by the Program Director and the Academic Dean.

## Policies on Change in Registration

Students may **add** or **drop** a course during the first week of classes (see semester calendar) by completing a Change in Registration Form signed by the Program Director. A fee of \$ 35.00 is charged for each change in registration.

After the Add/Drop period, students may **withdraw** from a course by completing a Change in Registration form signed by the Program Director. A fee is charged for each withdrawal. A Withdrawn course is recorded on the student's transcript with a W grade. Failure to complete an official withdrawal will result in an F grade and the student will be responsible for all fees and ineligible for any refunds.